



PARKING POLICY AND PROCEDURE

MAY 15, 2010

1. All parking is subject to availability.
2. An issued magnetic swipe card for monthly parking is the property of Harbourfront Corporation (1990) and is not transferable. It can be terminated or requested at any time.
3. An issued monthly swipe card permits access to a specific parking lot for the vehicle(s) described within an application by make, model, colour and license plate only. Vehicles other than described on the monthly application are NOT permitted to park in the lot using the issued swipe card.
4. Should the parker change vehicles, license plates on the described vehicle(s) or contact information they must immediately advise the Parking Department.
5. The parker acknowledges that the vehicle is adequately insured and plated with a valid license plate and sticker as required by the Ontario Ministry of Transportation.
6. Parkers must abide by **all** posted signs at the parking lot including those outlining hours of operation and daily hourly rates.
7. Harbourfront (1990) has the right to change the assigned parking lot to an alternate parking lot for events, construction, repair or other such necessary relocations or partial or full lot closures. Harbourfront (1990) will advise the parker in advance when possible.
8. If an issued monthly swipe card is lost or stolen the applicant must immediately advise the Parking Department. Upon notice Harbourfront (1990) shall immediately cancel the card within all computerized parking systems. There is a \$20.00 replacement fee for all lost cards. This fee is not charged to replace any submitted damaged or non functioning cards.
9. Parking spaces are not reserved for monthly parkers in any parking lot. Parking spaces are provided to public on a first come first served basis with some spaces being held open at each lot for monthly parkers.
10. Vehicle owners must park in designated spaces only and must position the vehicle properly between space markings.
11. Fees are based on the use of a parking space or spaces. Larger vehicles such as cube vans, motor homes, buses and the like or vehicles with trailers will be charged fees for each occupied or partially occupied parking space. The use of a portion of a parking space is treated as the total space. Larger vehicles must have Parking Department approval.
12. Trailers of any kind must be registered with Harbourfront (1990). They are treated as vehicles as described above and as such will be charged applicable fees.
13. Motorcycles must park in designated motorcycle parking areas. If a motorcycle is not parked in a designated area the owner will be charged for a full sized vehicle.

14. Regularly scheduled lot audits identifying vehicles are performed. Any vehicle appearing to be abandoned at Harbourfront (1990)'s discretion will be tagged and towed from the parking lot. Abandoned is defined as any vehicles left stationary for any period of time longer than 5 weeks.
15. The parking of unlicensed or uninsured vehicles, the general storage of vehicles, and the repair or maintenance of vehicles in the parking facility is prohibited. Further, the parking of a vehicle, that in Harbourfront (1990)'s opinion, pose any kind of hazard or contains hazardous contents is prohibited. Vehicle owners or agents are not permitted to perform extensive mechanical work on vehicles within the parking lot. Making simple repairs to start or move the vehicle are permitted.
16. Propane or natural gas power vehicles are not authorized to park in any of our underground parking facilities.
17. The Harbourfront (1990) Security Department reserves the right to tag and tow. Vehicles can be tagged and/or towed if it is deemed to be unsafe or presents a danger.
18. Entering any parking lot without payment of the correct fee is illegal, and in violation of the Trespass to Property Act. Offending vehicles will be tagged and/or towed. Use of the parking lot and parking is subject to the Toronto Municipal Code Chapter 915.
19. The parking facility may not be used, under any condition, for the storage of any items. Vehicles may not to be used as storage locations for items.
20. Vehicles must not be parked in designated disabled spaces unless displaying valid and legal handicapped parking identification as per Ontario Ministry of Transportation requirements.
21. Harbourfront (1990) will not be held responsible for any damage, theft or vandalism to the vehicle(s). Parkers should not leave any items in the vehicle in sight. Please secure all items in a safe location. Lock your vehicle.
22. Parkers will be held responsible for any damage caused to any parking lot features or equipment including booths, gates, signs, lighting, posts or other items. This includes any environmental damage caused by hazardous wastes such as fluids exiting the vehicle.
23. All monthly fees are due prior to the **1st day of each month**. Failing to provide valid credit card information or cash payment for the full amount by this date will be cause for immediate monthly access card cancellation. The preferred method of payment is credit card or cash.
24. Vehicle height restrictions exist at some facilities. Please ensure your vehicle does not exceed posted height restrictions including all roof racks or other attached items.
25. These Terms and Conditions are subject to change without notice. A current version can be accessed within the parking pages on-line at www.harbourfrontcentre.com

Parkers failing to abide with above, posted signs or policy and procedure will lose parking privileges.

THANK YOU FOR PARKING AT HARBOURFRONT CENTRE.

harbourfrontcentre.com