



MEDIA FILMING RECORDING & PHOTOGRAPHY PERMIT

Date issued _____

This permit is issued for the period and location(s) hereinafter specified and subject to the Applicant complying with all the relevant By-laws and the Terms hereinafter set forth, and shall be subject to cancellation by Harbourfront Centre at any time without notice.

Media/Film company _____

Address _____

Contact _____

Producer/Client _____

Phone _____

Title of programme or product _____

Cell _____

Insurance co. _____

Policy # _____ Amount \$ _____

FILMING/RECORDING/PHOTOGRAPHY DETAILS

Note: Media personnel must describe exact location/venue, event and date(s) to be recorded or photographed below

Table with 4 columns: LOCATION, EVENT, DATE, TIME. Rows 1-4.

OTHER PRODUCTION INFORMATION

Filming, Recording and/or Photography may in no way obstruct or impede public or emergency access or egress or interfere with the public's enjoyment of the site.

Media please read: Any media filming or recording of events at Harbourfront Centre may be used only for Entertainment/News segments no longer than 3 minutes in total length...

Media please note: Access to Harbourfront Centre technical equipment for media recording of events is permitted only at the discretion of Harbourfront Centre production personnel.

HARBOURFRONT CENTRE SECURITY INFORMED? Yes No

I understand and will adhere to the above conditions.

Production vehicle information _____

Sign here _____

RECORDING/PHOTOGRAPHY FEE Waived in lieu of:

- 1. Credit to Harbourfront Centre in the rolling credits of the final aired programme or in published article.
2. On-air event and location mention by host or by text graphic.
3. A digital copy of the final aired programme to Harbourfront Centre and access to/use the footage by Harbourfront Centre for publicity purposes...

I/We Hereby agree and bind myself/ourselves, my/our heirs, executors, administrators, employees, successors, or assigns to indemnify full and save harmless Harbourfront Centre and its Directors, officers, agents, officials and employees from any and all actions, claims, demands, damages, loss or expense whatsoever arising from or incidental to the issuing of this Permit.

The Applicant agrees to be bound by the Conditions specified on the reverse hereof.

This person has been pre-authorized by Media Relations for media access to the events identified on this permit on the above date(s) only.

Name of applicant (please print) _____

INTERNAL USE ONLY

Signature of applicant _____

Issued by _____

Date signed _____

Media phone _____

Harbourfront Centre
235 Queens Quay West
Toronto, ON Canada M5J 28G
416-973-4600
harbourfrontcentre.com

Harbourfront Centre Contact
Takin Aghdashloo
Head of Integrated Media
416-973-6618

REGULATIONS

1. The Permit Holder shall comply with all the rules and regulations herein.
2. All charges, where applicable, shall be paid by the Permit Holder to Harbourfront Centre within thirty days of delivery of invoice. Interest at 2% per month will be charged on all overdue accounts.
3. The Permit Holder agrees to pay additional overtime costs which may be levied for occupancy beyond the time arranged in the manner outlined on this Permit.
4. The Permit Holder is required to restrict activities to the location stated and to comply with all of this Permit form as amended from time to time in writing between parties.
5. Permit Holders are not permitted to operate, adjust or interfere in any way whatsoever with Harbourfront Centre's electrical or mechanical equipment without the prior written approval of Harbourfront Centre.
6. The Permit Holder acknowledges that the Harbourfront Centre Representative or designate is in charge of building, staff, grounds and equipment and agrees to comply with their instructions regarding the use, operation and safety of the building, grounds and equipment.
7. Harbourfront Centre, at its own expense, shall provide, public liability insurance. The Permit Holder, at its expense, will be required to obtain its own insurance coverage against fire, theft and damage to its own property while such property is on Harbourfront Centre property.
8. Failure or refusal to adhere to Permit Regulations may result in the cancellation of the Permit and refusal by Harbourfront Centre to grant any further use/bookings for use of Harbourfront Centre property.
9. Harbourfront Centre reserves the right to cancel or alter Permit. Harbourfront Centre shall not be liable for any costs, charges, expenses or damages whatsoever arising from such cancellation.
10. Proselytizing of religious or political nature is not permitted on Harbourfront Centre property.
11. Harbourfront Centre shall have the right to make such other and further reasonable rules and to alter, amend or cancel all rules and regulations as in its judgment may for time to time be needed for safety, care and cleanliness and for the preservation of good order. Notice of rules, and any amendments shall be forwarded in writing to the Permit Holder as soon as possible.
12. If the Permit Holder cancels, at any time, costs of cancellation, including fees, expenses, damages and any other amounts whatsoever incurred by Harbourfront Centre as a result of the cancellation shall be borne by the Permit Holder.
13. The Permit Holder, its employees, servants and agents agrees to indemnify and save harmless Harbourfront Centre, its Directors, employees, servants and agents from any and all rights, demands, claims, causes of action, damages, costs and expenses and any other liabilities whatsoever arising out of or in connection with its use of the booked premise.